



To: *Members of the Work Group on Duty Disability and the Public Safety Officer's Benefit Account*

From: *Aleena Wilson, Analyst*

Date: *June 17, 2026*

## **Election of Co-Chairs of the Work Group on Duty Disability and the Public Safety Officer's Benefit Account**

The session law that establishes the Work Group on Duty Disability and the Public Safety Officer's Benefit Account (Work Group) requires the Work Group to elect two co-chairs at its first meeting. As stated in the session law: "The members of the work group must elect two co-chairs at the first meeting. The co-chairs are not required to be members of the work group." Based on this directive, the co-chairs can be a member of the Work Group or a non-member who has been invited to participate in the meetings by the LCPR executive director.

This memo provides an outline of the duties of the co-chairs and a description of the nomination and election process the LCPR staff intend to use to assist the Work Group in electing co-chairs.

### **Duties of the Chair**

The co-chairs will be responsible for running the meetings of the Work Group, working with LCPR staff to develop agendas, leading the preparation of the Work Group's report, and presenting the recommendation of the Work Group at a meeting of the LCPR. A person accepting a nomination to be a co-chair of the Work Group should feel comfortable with performing these duties.

LCPR staff will assist the co-chairs by producing agendas, setting up and hosting meetings, and providing advice on meeting content. LCPR staff will also assist with drafting the Work Group's report and will draft proposed legislation as directed by the Work Group.

### **Nomination and Election Process**

At the first meeting of the Work Group, LCPR staff will ask for nominations to serve as co-chairs of the Work Group.

- Any member can nominate themselves, another member, or an invited participant.
- A member must second the nomination.
- Once nominations are closed, if only two individuals are nominated to serve as co-chairs, the group will proceed to a voice vote wherein members will vote "aye," "nay," or "abstain."
- If more than two individuals are nominated to serve as co-chairs, there will be a roll call vote of the members, in which each member will verbally announce the member's choice to serve as co-chairs or abstain.

### **Transfer to Newly Elected Chair**

Immediately following the election, LCPR staff will transfer chairing the meeting to the newly elected co-chairs, who will work through the agenda for the rest of the first meeting.