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Minnesota Legislature Legislative Commission on Pensions and Retirement Executive Director

An excellent opportunity is available in the Minnesota Legislature, Legislative Coordinating Commission (LCC), to serve as the Executive Director for the Legislative Commission on Pensions and Retirement (LCPR). The Executive Director leads a small staff supporting a 14-member bipartisan commission consisting of legislators from the House of Representatives and the Senate.

Please apply at: <https://www.lcc.mn.gov/jobs/>. To ensure consideration, applications including resume and cover letter should be received by **September 30, 2026**.

The position description for this unclassified, non-partisan, full-time position is available at [Legislative Commission on Pensions and Retirement](#) (LCPR).

Pay Range: \$118,002 to \$213,291 annually.

Hiring Range: \$118,002 to \$158,000 annually.

Pay Range Explanation:

- Pay range is the compensation range for the position classification.
- Hiring range is an estimate of where you can expect to receive an offer. To determine the actual salary offer we will carefully consider a wide range of factors, including your skills, qualifications, experience, education, licenses, training, and internal equity.

Responsibilities

- Provide administrative and expert research meeting support for and participate in weekly Commission meetings during the legislative session.
- Draft bills, bill summaries, and policy, legal, and cost analyses on the topic of pension and retirement benefits for public sector employees and related topics.
- Provide related services, including maintenance of a website and digitized legislative history and background information and retention of the Commission actuary.
- Serve as a nonpartisan subject matter expert to legislators and legislative staff on pension and retirement topics.

Minimum Qualifications

- J.D. degree from an accredited law school and 5 years of legal experience;
- Non-partisan background;
- Excellent writing skills; and
- Strong management and interpersonal skills necessary to work under pressure with a broad group of stakeholders.

Desired Qualifications

- Passage of the Minnesota bar exam or the bar exam in another state.
- Member in good standing of the Minnesota bar.
- Employment as an attorney with a law firm in a practice area that required advising corporate or multiemployer plan clients on ERISA and federal tax qualification requirements applicable to pension and retirement plans.
- College degree or minor in actuarial science, accounting, economics, public administration, or a relevant field.
- Employment experience with a public pension plan or in a position that required expertise in retirement and pension topics and governing law.
- Employment experience with the legislature in Minnesota or another state.

Working Conditions

- Long hours, weekend work, and periods of stress during the legislative session (generally January to May).
- Occasional travel to in-state and out-of-state conferences and seminars.
- In-office presence five days a week (and occasionally on weekends) during the legislative session; currently, with some level of remote work permitted during the legislative interim (generally June to November).

Comprehensive Benefit Package

The State of Minnesota offers exceptional benefits including low cost medical and dental insurance, employer paid life insurance, other optional insurance, optional pre-tax spending accounts, retirement pension plan, optional tax-deferred compensation plan, vacation and sick leave and paid holidays each year.

The LCPR recognizes there are key elements that make life and work meaningful: health and wellness, financial well-being, professional development, and work/life balance. These benefits, in addition to your salary, make up for your total compensation package.

Health and Wellness

The state encourages wellness and promotes preventive care, offering many benefits and resources to help employees and their families lead healthy, balanced lives. This includes:

- Low-cost medical, dental, and vision insurance packages, including prescription drug coverage, to fit your needs to ensure you are happy and healthy.
- Free, confidential help through the Employee Assistance Program (EAP).
- Wellness programs and resources to help you reach your wellness goals.

Financial Well-Being

The state offers retirement and savings plans, time off, insurance options, and more to help employees meet their financial goals. This includes:

- A retirement pension plan and deferred compensation plan (MNDCP) with an employer-paid match to help you plan for your future.
- Basic life insurance at no cost to you. Additionally, you have the option of choosing supplemental life insurance (including spouse and child life options), short- and long-term disability, and accident insurance.
- Pre-tax benefits, including dependent day care, medical/dental spending accounts (MDEA), and parking and public transit options.

Professional Development

Professional development that empowers employees to do the work they love and reach their career goals is encouraged. This includes:

- Training and development courses
- Leadership institutes and programs
- Coaching and mentoring
- Career planning

Work/Life Balance

Work/life balance is supported through:

- The potential for flexible work schedules during the interim when the legislature is not in session
- Compensatory time options
- On average 16.25 days of paid vacation each year based on a 5-hour accrual rate with opportunity for increased accruals as service time increases
- 13 days of paid sick leave each year based on a 4-hour accrual rate
- Optional vacation leave and sick leave bank credits offered to new employees
- 11 paid holidays and 2 floating holidays each year
- 6 weeks of paid parental leave to help you bond in the important weeks after you bring your child home.

Equal Opportunity/ADA Employer

The LCPR is an equal opportunity employer and is committed to providing equal employment opportunities to all qualified applicants and employees without regard to race, color, creed, religion, sex (including pregnancy, childbirth, and medical conditions related to pregnancy or childbirth), sexual orientation, gender identity or expression, age, disability, marital status, familial status, national origin, citizenship, genetic information, status regarding public assistance, protected veteran status or activity in a local Human Rights Commission, or any other characteristic protected by law.

We do not discriminate on the basis of disability in our hiring or employment practices and comply with all applicable state and federal disability laws and regulations issued by the U.S. Equal Employment Opportunity Commission under Title I of the ADA and under the Minnesota Human Rights Act (MHRA), chapter 363A. To request a reasonable accommodation in the application or hiring process, please contact Rosie Lackner at rosie.lackner@lcc.mn.gov.